



SET (Office Supplies) Ltd. Environmental Statement

SET Office Supplies provides stationary products to organisations in the South Wales and Bristol Areas

The management and all who work for SET Office Supplies Ltd are committed to the care of the environment and the prevention of pollution.

The organisation ensures that all its activities are carried out in conformance with the relevant environmental legislation and other requirements to which the organisation subscribes in relation to its environmental aspects.

SET Office Supplies Ltd seeks to minimise waste, promote recycling, and where possible, to work with suppliers who themselves have sound environmental policies. An essential feature of the environmental management system is a commitment to improving environmental performance. This is achieved by setting annual environmental improvement objectives and targets which are regularly monitored and reviewed. The objectives and targets are publicised throughout the organisation and all staff are committed to their achievement.

In order to ensure the achievement of the above commitments, the organisation has implemented an environmental management system which satisfies the requirements of BS EN ISO 14001:2004.

This Policy and the obligations and responsibilities required by the environmental management system have been communicated to all employees and persons working on behalf of the organisation. The Policy is available to the public on request.

N. Griffiths
Managing Director